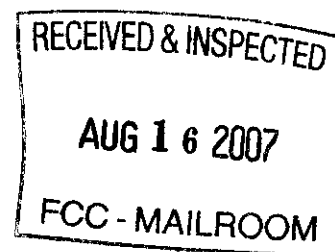
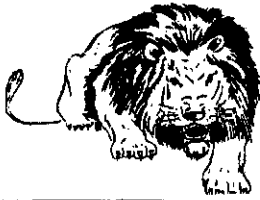


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# Union Grove School District

Brian S. Gray, Superintendent

P. O. Box 1447

GLADEWATER, TEXAS 75647

Ph. (903) 845-5500 • FAX (903) 845-6178

**Principals**

Chris Wayt, High School  
(903) 845-5506

FAX 845-3003

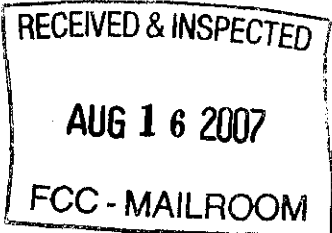
Rex Sharp, Junior High  
(903) 845-5506

FAX 845-3003

Craig Attaway, Elementary  
(903) 845-6927

FAX 845-6270

# Fax

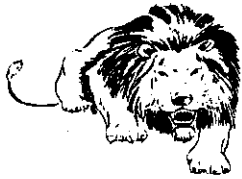


To: Ms. Dovel From: Melinda A. McGinnis  
Fax: 202-418-0187 Pages: 26  
Phone: \_\_\_\_\_ Date: 8/16/07  
Re: \_\_\_\_\_ CC: \_\_\_\_\_  
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**PERSONAL AND CONFIDENTIAL**

If there is a problem with this fax, please contact me at (903) 845-5509.

Comments:

**UNION GROVE SCHOOL DISTRICT**

Brian S. Gray, Superintendent  
P.O. Box 1447  
Gladewater, Texas 75647  
Ph. (903) 845-5509 · Fax (903) 845-6178

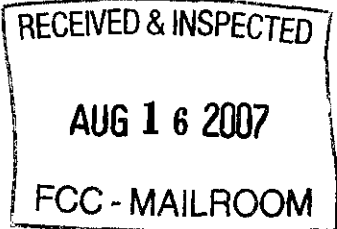
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Craig Attaway, Elementary  
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Fax 845-6270

August 16, 2007

Marlene H. Dortch, Secretary  
Federal Communications Commission  
Office of the Secretary  
c/o Natek  
236 Massachusetts Avenue, NE, Suite 110  
Washington, DC 20002



CC Docket No. 02-6  
FAX Number: 202-418-0187

Re: Billed Entity Number 140679  
Form 471 Application Number: 587660  
Applicant's Form Identifier: UG07-08ALL  
"Funding Year 2007 Form 471 Postmarked Outside of Window Letter"

**APPEAL**

Dear Ms. Dortch:

I submitted on-line the above referenced Form 471's on March 9, 2007. I filed the Form 470 on January 9, 2007. I usually file the form in December, but my Accounts Payable clerk was on maternity leave from the Thanksgiving holidays and did not return until after the Christmas holidays. My Payroll clerk and I had to do our job plus the accounts payable job. I am not sure if you are aware how "crazy and busy" it is at a school district the month of December. We have to do two payroll payments in a very short period of time as well as get all the bills paid because the school is closed for two weeks. I had to work Saturdays and late nights the month of December to get everything done.

My technology director also left in December and I had to help conduct interviews, so we could find a replacement to start as soon in January as possible. My technology director had always kept me informed of the deadlines for our Erate obligations and we had worked together to do the Form 470 and Form 471's.

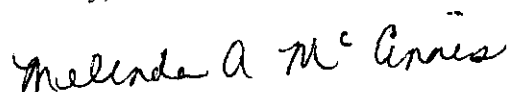
When I filed the Form 470, I thought I had to wait 28 days before I could file the Form 471's. But, I had never filed the Form 470 so late and I was not aware there was a

*deadline to file the Form 471's. (The deadline was one day after the 28-day wait.) I stayed late one Friday night to get the Form 471's done and I went online to get the form when I saw the notice that filing the Form 471's was closed. This was the first I knew of the deadline for filing the Form 471's.*

As a result of losing my Technology Director at a crucial time of filing the Erate forms, my Accounts Payable clerk being out on maternity leave, and me being unaware of the deadline for filing the Form 471's, I did not file the Form 471's on time. I decided to go ahead and submit the forms online and I hope you will accept this letter as the reason I was late in filing and consider processing the Form 471's. I am now aware of the deadline and in the future will file according to the dates.

Thank you in advance for considering my situation and understanding why I filed the forms late. I hope you will allow our school district to receive ERATE discounts for the 2007-2008 school year. If you need any more information, please do not hesitate to contact me.

Sincerely,



Melinda A. McGinnis  
Business Manager  
melinda.mcginis@uniongroveisd.org  
Union Grove I.S.D.  
P.O. Box 1447  
Gladewater, Texas 75647  
(903) 845-5509  
Fax Number: (903) 845-6178

Encl.



**Universal Service Administrative Company**  
Schools & Libraries Division

**Administrator's Decision on Appeal – Funding Year 2007-2008**

July 24, 2007

*all tel*

Melinda A. McGinnis  
Union Grove School District  
P. O. Box 1447  
Gladewater, TX 75647

Re: Applicant Name: UNION GROVE SCHOOL DISTRICT  
Billed Entity Number: 140679  
Form 471 Application Number: 587660  
Funding Request Number(s): 1630588  
Your Correspondence Dated: July 10, 2007

The Universal Service Administrative Company (USAC) received your request for a waiver of the Application Filing Deadline for Funding Year 2007 of the Schools and Libraries Universal Service Support Mechanism.

Federal Communications Commission (FCC) rules do not permit USAC to consider requests for waivers. If you believe there is a basis for further examination of your request, you may file a waiver request with the FCC. You should refer to CC Docket No. 02-6 on the first page of your waiver request to the FCC. If you are submitting your waiver request via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554. Further information and options for filing a waiver request with the FCC can be found in the "Appeals Procedure" posted in the Reference Area of the SLD section of the USAC website or by contacting the Client Service Bureau. We strongly recommend that you use the electronic filing options.

Schools and Libraries Division  
Universal Service Administrative Company



**Universal Service Administrative Company**  
Schools & Libraries Division

**FUNDING YEAR 2007 FORM 471  
POSTMARKED OUTSIDE OF WINDOW**

June 29, 2007

Melinda A. McGinnis  
UNION GROVE SCHOOL DISTRICT  
11220 Union Grove Road  
P. O. Box 1447  
GLADEWATER, TX 75647

Re: Applicant's Form Identifier: UG07-08ALL  
Form 471 Application Number: 587660

Dear Melinda A. McGinnis:

We're sending this letter to thank you for your recent Form 471 application. Your Form 471 application was postmarked on 03/09/2007, which is AFTER the 2007-2008 filing window closed at 11:59 p.m. EST on Thursday, February 8, 2007.

Program rules require us to hold your application pending final review of those applications that were filed within the filing window. We will post an announcement on the USAC website at [www.usac.org/sl](http://www.usac.org/sl) once we determine if funding applications that were submitted within the application filing window will fully utilize all the funds available for this Funding Year.

For more information about the processing of pending applications, about funding for applications filed after the close of the filing window or about plans for future Funding Years, please visit our website or call the Client Service Bureau at 1-888-203-8100.

**TO APPEAL THIS DECISION:**

If you wish to appeal a decision indicated in this letter, your appeal must be received by USAC or postmarked within 60 days of the date of this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and (if available) email address for the person who can most readily discuss this appeal with us.
2. State outright that your letter is an appeal. Include the following to identify the decision letter and the decision you are appealing:
  - Appellant name,
  - Applicant name,
  - BEN,
  - Application number 587660 as assigned by USAC,
  - "Funding Year 2007 Form 471 Postmarked Outside of Window Letter,"AND
  - The exact text or the decision that you are appealing.
3. Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep a copy of your entire appeal, including any correspondence and documentation.
4. If you are an applicant, please provide a copy of your appeal to the service provider(s) affected by USAC's decision. If you are a service provider, please

provide a copy of your appeal to the applicant(s) affected by USAC's decision.

5. Provide an authorized signature on your letter of appeal.

To submit your appeal to USAC by email, email to [appeals@sl.universalservice.org](mailto:appeals@sl.universalservice.org). USAC will automatically reply to incoming emails to confirm receipt.

To submit your appeal to us by fax, fax your appeal to (973)599-6542.

To submit your appeal to us on paper, send your appeal to:

Letter of Appeal  
Schools and Libraries Division - Correspondence Unit  
100 South Jefferson Road  
P.O. Box 902  
Whippany, NJ 07981

You have the option of filing an appeal with USAC or with the Federal Communications Commission (FCC). You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. Your appeal must be received by the FCC or postmarked within 60 days of the above date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. We strongly recommend that you use the electronic filing options described in the "Appeals Procedure" posted on our website. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554.

Schools and Libraries Division  
Universal Service Administrative Company